



DORJEE KHANDU GOVERNMENT COLLEGE TAWANG

TAWANG, ARUNACHAL PRADESH

(Education is that which liberates)

(Estd:2016)

DORJEE KHANDU GOVERNMENT COLLEGE, TAWANG
(ESTD : 2016)
TAWANG DISTRICT
ARUNACHAL PRADESH- 790104

**PROSPECTUS
2022-23**

॥ सा विद्या या विमुक्तये ॥

DORJEE KHANDU
GOVERNMENT COLLEGE TAWANG
TAWANG, ARUNACHAL PRADESH
(ESTD:2016)



PROSPECTUS – 2022-23

T A W A N G
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Karamveer Late Dorjee Khandu
(03.03.1955 – 30.04.2011)

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IMPORTANT

1. The catchment area would be the students of Tawang District only vide Government Order No. Ed/HE/Aca-160/2017, Dated Itanagar, the 3rd July, 2017.
2. The intake capacity in B.A. I Semester is 300 only subject to availability of infrastructure.
3. 80% Seats are reserved for Tawang District and 20% of the seats shall be admitted on Open Merit basis securing not less than 40% in Class XII.
4. The other terms and conditions shall be as per the admission criteria notification No. ED/HE-52 (Aca)/2011 Pt-I Dated Itanagar, the 17th June, 2016.
5. Compartmental students will not be admitted as per Government Order No. ED/HE-757/2004/1754, Dated Itanagar, the 24th October, 2007. However, Compartmental students of the catchment area will be admitted if they passed the examination and produce the pass mark sheet before the last date of admissions.
6. Ragging in any form is a punishable offence as per the direction of the Hon'ble Supreme Court of India. In case any student is found indulging in ragging, he/she will be expelled from the College as per Government Order No. ED/HE-301/2008/120, Dated Itanagar, the 22nd April, 2009.
7. Students' Union Election if necessary shall be conducted strictly in accordance with the Lyngdoh Committee recommendations. No involvement of Political Parties and Union outside the College campus thereof is allowed.
8. Students are advised to keep the COLLEGE PROSPECTUS for ready reference.

DORJEE KHANDU GOVERNMENT COLLEGE, TAWANG (ESTABLISHED:2016)

BRIEF PROFILE OF THE COLLEGE

While venturing upon the task of exploring the dynamics behind the establishment of Dorjee Khandu Government College, Tawang (Formerly Government College, Tawang) we have been prompted to understand the broader contexts which are relevant for its origin. The first context for the growth of modern education was created by the independence of India in 1947 and preliminary steps taken thereafter in the erstwhile North East Frontier during the Nehruvian era. The common dictum of that phase was-

“We cannot allow the matters to drift in tribal area or just not take interest in them.....It is between these two extreme positions that we have to function..... Avenues of development should be..... pursued within the broad framework of the following principles.....We should try to train and build up a team of their own people to do work of administration and development.....We should judge results, not by statistics or the amount of money spent, but by the quality of human character that is evolved”.

~Jawaharlal Nehru’s Foreword in Verrier Elvin, A Philosophy of NEFA~

Accordingly, the educational aims and objectives in Arunachal Pradesh (the then NEFA) were enumerated as follows:

“It is essential that education in the more specialized sense should be integrated with this wider education. The schools must also aim at inspiring a love of India, at teaching cleanliness, better ways of cultivation, the preservation of wildlife, at spreading the ideals of justice, equality and humanity.....The aim of education in NEFA is twofold...We have first to discover and develop boys and girls of exceptional promise, and train them up to the highest standard possible so that they can in time take their place as leaders and administrators of their own people. But..... for the great mass of tribesmen.....a simple and elementary type of schooling is required.....a combination of ordinary and basic education suitably adjusted to tribal needs. But in both cases it is essential to guard against the dangers of detribalization”.

~Verrier Elvin, A Philosophy of NEFA, pp.190-191~

Under the above watchwords, the schools for imparting elementary and basic education were opened in different parts of NEFA with very few Secondary and Higher Secondary Schools and later on an undergraduate college in its central eastern parts at Pasighat. However, in the then Kameng Division, the traditional system of imparting theological education through Buddhist monasteries

continued to be a reckoning force. Hence, the formal education system made a late beginning here and experienced a slow growth rate. As a result, there was no Higher Secondary School here till the nineteen sixties.

However, democratization of political processes in Arunachal Pradesh after the attainment of the Union Territory status created a new context of development in the late nineteen seventies, which also included the growth of modern education. After the constitution of an elected Assembly, the political leaders of Arunachal Pradesh laid emphasis over the integration of the region with national mainstream and its impacts were discernible in all walks of public life including the educational system. Now the watchword of educational aim showed a significant shift in tune with the existing aim of education at national level:

Education is a liberating force, and in our age it is also a democratizing force, cutting across the barriers of caste and class, smoothening out inequalities imposed by birth and other circumstances. ~Indira Gandhi~

As a result of the above ideational shift, we observe a very high rate of growth and development of educational institutions in the eighties and nineties of the 20th Century. By 1980s the old Kameng District was having 03 Higher Secondary Schools along with an undergraduate College at Bomdila. In the year 1980 erstwhile Kameng District was divided into 02 districts namely East Kameng and West Kameng districts. Further, the Tawang district was carved out of the West Kameng district in 1984. The objectives behind these divisions were the acceleration of the developmental processes.

In the beginning of the 21st Century there had been altogether 05 Secondary and 02 Higher Secondary Schools in the East Kameng, 06 Secondary and 05 Higher Secondary Schools in the West Kameng and 03 Secondary and 02 Higher Secondary Schools in the Tawang districts which formed the feeder schools for the solitary Government Degree College at Bomdila. Within the first decade of the present century more such schools were opened by the central bodies like, Kendriya Vidyalaya Sangathan and Jawahar Navodaya Vidyalaya Sangathan for more vigorous growth of secondary and post-secondary education. Considerable rise in the number of students were also recorded during the period necessitating the opening of additional colleges. As a result, the Government Model College at Seppa was established in 2009. However, the Tawang district still did not have a college and the students from the district had to perform a tortuous journey of more than 180 kilometres up to Bomdila for access to higher education. With the establishment of a Government College at Tawang vide Government of Arunachal Pradesh Notification **No. ED/HE/PLG-592/2016, Dated Itanagar, the 16th June, 2016** and the approval for the commencement of the first Academic Session of the college Vide **No. ED/HE/PLG-592/2016/761-73, Dated Itanagar, the 17th**

May, 2017 (first Academic Session commenced from July, 2017), the aspirations of the stakeholders of the Tawang district have been fulfilled. Moreover, the Government of Arunachal Pradesh Vide Notification No. ED/HE-160/2017, Dated Itanagar, the 17th October, 2017 has also accorded the introduction of Hindi in addition to English, Economics, Geography, History and Political Science. However, Government College, Tawang has been dedicated to **Karamveer Late Shri Dorjee Khandu**, former Chief Minister of Arunachal Pradesh and rechristened and renamed as **Dorjee Khandu Government College, Tawang** by the Government of Arunachal Pradesh Vide Notification No. ED/HE-13 (Aca)/2009 Pt., Dated Itanagar, the 25th July, 2018

The present era of liberalization and globalization requires the exploitation of the potentials of knowledge economy, which is possible only with development of suitable skill sets. This necessitates the introduction of more and more vocational and application oriented courses. Further, the foregoing discussion on educational scenario in the region is also indicative of a time lag in the development of education in this remote tribal and border region which can be bridged only with a well-planned faster rate of development. We hope that the present beginning shall be a grand beginning in consolidation of the institution in future.

EMBLEM OF THE COLLEGE:



The emblem of the College strives for SA VIDYA YA VIMUKTAYE (सा विद्या या विमुक्तये) which signifies **education is that which has liberation as its aim or knowledge is that which liberates.**

GOALS & OBJECTIVES:

The goals and objectives of the College are briefly stated as under:

- ✓ To fulfil the aspirations of the people in general and the intellectual requirements of the students in particular.
- ✓ Being the only institution of higher learning in the region, the most basic objective behind the establishment of this college was to facilitate the

- opportunities of higher education in this Rural Tribal area.
- ✓ To train, guide and direct the abilities, energies and potentialities of the students in acquiring better knowledge and skills.
 - ✓ Emphasis on Gender Sensitization including women empowerment and their participation at all levels.
 - ✓ Continues and consistently marching towards the ultimate goal of nation building.
 - ✓ SA VIDYA YA VIMUKTAYE (सा विद्या या विमुक्तये) is the core objective of the Dorjee Khandu Government College, Tawang.

MOTTO AND MISSION STATEMENT OF THE COLLEGE:

Goals and objective of any institution is set through its motto and mission statement which is encapsulated generally in the emblem of that institution. SA VIDYA YA VIMUKTAYE (सा विद्या या विमुक्तये) is the core objective of the Dorjee Khandu Government College, Tawang which found mentioned in its emblem.

॥ सा विद्या या विमुक्तये ॥

That learning alone which leads one to release from bondage is real knowledge or vidya. All other acts end up only in fatigue and all other learning is a mere exhibition of skill in arts which means Education is that which has liberation as its aim or knowledge is that which liberates.

Generally, we call **vidya** to everything which gives knowledge. There are many types of **vidyas** which we can learn in this world. Among these, a suitable combination of **para** and **aparavidya** alone liberates the human being from this materialistic world. The meaning of getting liberation is not dying, but getting true knowledge. It is like waking up from a dream. Because after getting liberation a human being knows that everything we experience in this world is like a dream and nothing is true. What we experience here in this world is not happening to me because I am very different from what I am experiencing here as myself. If human being has got this capacity to see the Atman out of his body (**Aatmasaakshaatkaar**) and be free from all bondages, he is enlightened one.

Our soul has gathered so many layers of six internal enemies and three basic qualities i.e. **Kaam, Krodh, Lobh, Moh, Mad, Matsar and Sattva, Raja, Tama**. In this birth we have to be pure from these nine enemies. And one biggest enemy of liberation is **Ahamkaar**. We have to get rid of this **Ahamkaar**, and then our **Aham** (ego) will become **Soham** (that is what I am). Then only we can attain the liberation. Then the **chitta** can become the abode of all great virtues. Hence, we have to put in sincere and persistent effort for the knowledge which makes us virtuous. A journey to loftier heights is real learning, knowledge. To make it

happen, we should crave for the highest values in life. The education should help man to achieve higher values every time. Then only it will help Man to be free from the bondage.

Hence, our institution shall make a consistent endeavour to inculcate higher values in life of its stakeholders for a more meaningful life and move towards the goal of greatest good to the greatest number.

Dorjee Khandu Government College, Tawang is temporarily affiliated to **Rajiv Gandhi University, (a Central University)**, Rono Hills, Doimukh, Itanagar. The medium of instruction is English. The College offers undergraduate courses at Bachelor Degree level in Arts in six subjects which are as under:

1. English
2. Economics
3. Geography
4. Hindi
5. History
6. Political Science

COURSES OF STUDY OFFERED:

The College offers Under-Graduate Degree Courses in Bachelor of Arts under the Semester System in accordance with the syllabi and courses prescribed by the Rajiv Gandhi University (a Central University), Rono Hills, Doimukh, Itanagar. The degree programme is of three years' duration comprising of total six semesters. The three-year degree (under-graduate) course is to be completed within 5 (five) years.

MINIMUM ELIGIBILITY CRITERIA FOR ADMISSION (B.A. I SEMESTER):

As Per Rajiv Gandhi University Ordinance/Guidelines, a student who has passed with at least 40% Marks in aggregate for the Catchment Area and 45% Marks in aggregate from outside the Catchment Area in the AISSCE (10+2) of the CBSE or any other equivalent examinations from recognised board with five papers including ENGLISH as a compulsory subject is eligible to apply for admission. Students who have failed in ENGLISH in AISSCE (10+2) are not eligible to take admission in the college. Students who have passed AISSCE in Commerce and Science and willing to join Arts are also eligible for admission.

CATCHMENT AREA NORMS FOR ADMISSION:

- a) For B.A I Semester the catchment area of the college covers Tawang District only.
- b) Students from Tawang District willing to opt Education are eligible to apply for admission at Government Model College, Seppa as per Government directions.
- c) Students from Outside Catchment Area will be taken on merit basis subject to the availability of seats and infrastructure.
- d) Permanent Residence should be in the Catchment Area (necessary Permanent Residential Certificate should be submitted).
- e) Students should have passed out from a School situated in the catchment area.
- f) Parents should be an employee in the catchment area for the students from outside catchment area. (Certificate from the employer/Transfer order is required).
- g) The Principal of the College has the authority and reserves the right in all matters of admission.

ELIGIBILITY CRITERIA FOR ADMISSION IN B.A. II/III/IV/V/VI SEMESTER:

1. The students should have passed in the previous End-Semester Examinations.
2. The students with back paper (PWBP) in the previous End-Semester Examinations are also eligible for admission.

DETAILS OF COURSE STRUCTURES UNDER CBCS (NEW):

For B.A I Semester (Under CBCS)

A. Subjects under Core Courses (CCs) offered:

1. English
2. Economics
3. Geography
4. Hindi
5. History
6. Political Science

The College offers only six subjects under Core Courses (CC). The students shall have to opt any one subject comprising of two papers as CC-1 and CC-2 in B.A. I Semester. The Core Course opted by students shall be his/her Major Subject which will continue till the completion of the course.

B. Generic Elective Course (GEC):

1. English
2. Economics
3. Geography
4. Hindi
5. History
6. Political Science

The College offers only six subjects under Generic Elective Course (GEC). The Generic Elective Course is interdisciplinary in nature and the Students can choose any one subject other than his/her major Subject. For example, if a student's has opted English as major subject he or she cannot opt English as Generic Elective Course (GEC).

C. Ability Enhancement Compulsory Course (AECC):

The Students shall have to select one Ability Enhancement Compulsory Course (AECC) offered by the college. The College offers Ability Enhancement Compulsory Course (AECC) in Communicative English and Hindi Shikshan.

COURSE STRUCTURE FOR ARTS DISCIPLINE:

Semester	Core Courses	Elective Courses				Semester wise Credits
		DSE	GEC	AECC	SEC	
I	CC 1, CC 2	-	GEC 1	AECC 1	-	22
II	CC 3, CC 4	-	GEC 2	AECC 2	-	22
III	CC5, CC 6, CC 7	-	GEC 3	-	SEC 1	28
IV	CC 8, CC 9, CC 10	-	GEC 4	-	SEC 2	28
V	CC 11, CC 12	DSE 1, DSE 2	-	-	-	24
VI	CC 13 , CC14	DSE 3, DSE 4	-	-	-	24
Total Minimum Credits	84	24	24	8	8	148

DOCUMENTS/TESTIMONIALS REQUIRED FOR ADMISSION IN B.A. I SEMESTER:

1. Original Class X (AISSE) Pass Certificate with 02 (Two) duly attested photocopies.
2. Original Mark sheet of Class XII (AISSCE) with 02 (Two) duly attested photocopies.
3. Original School Leaving Certificate/Transfer Certificate from the Head of the institution last attended with 02 (Two) duly attested photocopies.
4. ST Certificate 01 (One) duly attested photocopies.
5. 02 (Two) recent passport sized photographs in full College Uniform.
6. One recent stamp sized photograph in full College Uniform.
7. Original Migration Certificate with 01 (One) duly attested photocopy. (For students who have passed NIOS/State Board/University/Council other than CBSE located outside Arunachal Pradesh).
8. Original Certificate of employer/Transfer Order (In case of the students whose parent/ guardian is employed in the catchment area).

9. Original Affidavit from Judicial Magistrate for gap period of 02 (two) years only.
10. 01 (One) duly attested photocopy of SBI Savings Passbook (front page) bearing A/C No. and Name (for APST Students only).
11. 01 (One) duly attested photocopy of AADHAR Card (for APST Students only).

✓ **IMPORTANT NOTE:**

- a) Students seeking admission are advised to read the prospectus carefully and filled in the admission form in their own handwriting.
- b) Students are advised to bring own local guardians in person preferably own guardians at the time of admission.
- c) The College administration shall not be responsible for any mistake made by the students in the Admission form and subsequent rejection of the same at any level either including College Level or University Level.
- d) Students should be present in person before the Admission Committee. No proxy admission is allowed.
- e) Students from National Institute of Open Schooling (NIOS) are also eligible for admission in the college subject to the submission of prescribed documents at the time of admission.
- f) Original document is a must for verification and only the Officers on duty shall do the attestation.
- g) Original document will be returned back to the students only after registration process is done at the University. Therefore, the first semester students are advised to keep sufficient number of photocopies of all documents for own convenience.
- h) The maximum intake capacity with Geography in B.A. I Semester is 50 only. The Students who have secured at least 55% in Geography subject (in AISSCE) are eligible to offer Geography as a subject in B.A. I Semester. The admission shall be purely on Merit Basis and first come first serve basis.
- i) If any student filled in any information which is found incorrect and presumably intended to get admission, his/her candidature will be summarily rejected without any notice and refund of any fees.
- j) Students shall not be allowed to change their subject combinations after being admitted. Hence, they are advised to choose their subject combination carefully and cautiously at the time of admission.
- k) State Bank of India (SBI) Savings Account Number and AADHAR No. is mandatory for APST Students.
- l) THE PRINCIPAL OF DORJEE KHANDU GOVERNMENT COLLEGE, TAWANG HAS THE AUTHORITY AND RESERVES THE RIGHT IN ALL MATTERS OF ADMISSION.

DOCUMENTS/TESTIMONIALS REQUIRED FOR ADMISSION IN THE B.A. II/III/IV/V/

VI SEMESTER:

1. Mark sheet of Previous End-Semester Examination : Original with 02 duly attested photocopies.
2. University Registration Card : Original with 02duly attested photocopies.
3. Passport sized photograph : 02 Nos. preferably in full College Uniform.
4. Stamp sized photograph : 01 No. preferably in full College Uniform.
5. Schedule Tribe (ST) Certificate : Original with 01 duly attested photocopy.
6. SBI Bank Account : 01 Photocopy (for APST Students only).
7. Aadhar Card : 01 Photocopy (for APST Students only).

UNDERTAKING AND DECLARATION BY THE STUDENTS:

Students seeking admission in this institution are directed to read the Prospectus carefully and fully understand their moral duties and responsibilities towards the rules and regulations of the college. The following regulation of undertaking is compulsory and mandatory and is required to be signed in by every student in the admission form:

- A. Undertaking declaring compliance with the anti-ragging regulations as directed by the Hon'ble Supreme Court.
- B. Declaration of commitment to the rules and regulations as identified and established by the institution as specified against major/minor offences, which are as mentioned below:
 1. Habitual unpunctuality, irregularity in College/Hostel attendance.
 2. Indulgence in various forms of criminal acts.
 3. Use of intoxicating drinks, drugs, smoking within the college & hostel premises.
 4. Participation in hartals or any form of strike or picketing or instigation of other students thereof.
 5. Indiscipline of any kind in classrooms, library, college canteen, office, hostels etc.
 6. Indulging defacing of the college building by resorting to wall writing, postering, spitting etc.
 7. Holding meetings of political/ communal character within the college and hostel premises.
 8. Refusal to adhere to any rules and regulations that may be introduced

from time to time by the college authority in the interest of college/ student community.

9. Resort to violence of any kind.
10. Involvement in association with any anti-social, anti-national activity.
11. Misbehaviour with any member of teaching/non-teaching staff of the college.
12. Writing Memos/Petitions against college authority without informing the Principal (in writing) to higher authorities.
13. An act that is an offence under the Indian Penal Code or any special local law.
14. Any other behaviour/activity considered unbecoming of a student.
15. Resorting to unfair means during the examinations.

✓ **NOTE:**

Every student must fully understand that in the event of any breach of the University/ Government/College rules and committing of any of the above mentioned offences, he/she is liable for disciplinary proceedings as the college authorities deem fit including expulsion from the college. Hence, all are hereby directed to comply and adhere to it seriously.

SOME IMPORTANT COLLEGE AND UNIVERSITY RULES AND REGULATIONS FOR STUDENTS:

1. The students are instructed to go through the prospectus carefully before filling up the admission form and preserve the prospectus for future consultation in case of any confusion during session.
2. Students once allowed admission must abide by the rules and regulations as prescribed by the Government, University and the College Authority from time to time.
3. They must maintain discipline and decorum in the College and behave in a responsible manner.
4. Students must attend 75% of lectures delivered in each subject. However, 15% concession may be allowed by the Principal depending on active participation of the concerned students in co-curricular and other extra-curricular activities organized by the College from time to time.
5. College Disciplinary Committee will decide disciplinary action including expulsion from the College and Hostel depending on the degree of offence of students (if any).
6. Students must qualify in the internal In-Semester (Monthly Sessional Tests) to be eligible for appearing in the End-Semester Examinations.

7. Migration Certificate is compulsory for students coming from boards other than CBSE, New Delhi, at the time of admission.
8. A candidate shall be declared as passed a Semester, provided if he/she passes all the courses of a Semester separately both In-Semester (Internal) and End-Semester Examinations.
9. The marks secured in the In-Semester Examinations (Sessional Tests) obtained by the candidate shall be carried over for declaration of the results.
10. Since the Semester System involves Continuous Assessment; there shall be no scope for a student to appear as a private candidate in any programme in this system.
11. A candidate shall be declared to have passed the Six Semesters BACHELOR DEGREE programme provided if he/she has passed all the Semester and in all courses (papers) separately securing an aggregate of at least 40%.
12. In order to move from a lower to higher Semester, a candidate must pass in at least two theory courses (paper) and all the practical courses with an aggregate of 40% in the pass papers/courses.
13. A candidate shall be allowed to get maximum two back papers in each Semester.
14. If a candidate clears the Sixth Semester examination before clearing all the backlog courses of the previous Semesters, the final result of the candidate shall be kept withheld until he/she clears the backlog courses (papers) of the previous Semesters.
15. THE THREE YEAR DEGREE COURSE MUST BE COMPLETED WITHIN A MAXIMUM PERIOD OF FIVE YEARS.

DETAILS OF FEE STRUCTURES:

A. UNIVERSITY FEES:

- | | |
|---|------------|
| 1. Registration Fee (for B.A. I Semester only) | : ₹ 300.00 |
| 2. Enrolment Fee | : ₹ 100.00 |
| 3. Eligibility Fee (for the students from Boards other than CBSE) | : ₹ 100.00 |
| 4. Continuation Fee (for B.A III & V Semester) | : ₹ 50.00 |
| 5. University Sports Fee | : ₹ 150.00 |
| 6. University Youth Welfare Fee | : ₹ 150.00 |
| 7. Late Admission Fee (wherever applicable) | : ₹ 500.00 |

B. GOVERNMENT FEES:

- | | |
|----------------------------------|------------|
| 1. Admission Fee | : ₹ 100.00 |
| 2. Tuition Fee (for the session) | : ₹ 200.00 |

C. COLLEGE FEES:

(a) Non-Refundable

1. Electricity Fee (per annum)	: ₹ 100.00
2. College Development Fee	: ₹ 300.00
3. Library membership Fee	: ₹ 100.00
4. College Identity Card Fee	: ₹ 150.00
5. Sessional Exam fee (per semester)	: ₹ 300.00
6. Laboratory Charge (for Geography students)	: ₹ 100.00
7. College Magazine Fee	: ₹ 100.00
8. Readmission Fee (where Applicable)	: ₹ 500.00
9. Youth Festival Fee	: ₹ 50.00
10. Students' Union Fee	: ₹ 100.00
11. College Day Celebration Fee	: ₹ 100.00
12. House Fee	: ₹ 100.00
13. Cultural Activities Fee	: ₹ 100.00
14. Games & Sports Fee	: ₹ 100.00
15. Literary Activities Fee	: ₹ 100.00
16. Social Service Activities Fee	: ₹ 100.00
17. Women Cell Activities Fee (for Girls students only)	: ₹ 70.00
18. Legal Literacy Club Fee	: ₹ 50.00
19. IQAC Fee	: ₹ 50.00
20. Water Utility charge	: ₹ 50.00
21. Extra-Curricular Activities Fee	: ₹ 50.00
22. Fresher's Social Fee (For B.A. III & V Semester students only)	: ₹ 50.00
23. Farewell Fee (For B.A. I & III Semester students only)	: ₹ 50.00

(b) Caution Money (Refundable):

1. Library Caution Money (for B.A. I Semester only)	: ₹ 500.00
2. Geography Laboratory Caution Money (for B.A.I Semester only)	: ₹ 200.00

(c) Other charges:

1. Duplicate Identity Card	: ₹ 100.00
2. Transfer/College leaving Certificate	: ₹ 50.00
3. Character Certificate	: ₹ 50.00
4. Studentship Certificate	: ₹ 50.00
5. Provisional Studentship Certificate	: ₹ 50.00
6. Inter-College Migration Fee	: ₹ 50.00

✓ **IMPORTANT NOTE:**

1. Students applying for Duplicate Identity Card or any other certificates owing to any loss must bring a lost report from their respective police stations.
2. If a student deserts the college, cancelling his/her admission; or his/her admission is cancelled by the college/University or Transfer Certificate is issued, the fees deposited shall not be refunded, except for the refundable amounts.
3. The Caution Money for Library/Laboratory/College is refundable to the students on completion of their courses of studies or at the time of their leaving the college subject to the production of Money receipts after deducting the value of damage/loss caused by them, if any, to College property.

ISSUE OF CLEARANCE CERTIFICATE:

1. A student seeking transfer certificate shall apply to the Principal along with Identity Card and Clearance Certificates from:
 - (a) Librarian/Assistant Librarian
 - (b) NSS Programme Officer (for NSS Volunteers only)
 - (c) NCC Care Taker Officer (for NCC Cadets only)
 - (d) The Head of the Department of Geography (for Geography Students only)
 - (e) In Charge, Cultural, Games & Sports Activities
2. Such students are eligible to get back the caution money only.
3. A student to whom Transfer Certificate has been issued shall not be readmitted in the College.
4. Provisional Certificate to the students shall normally not be issued till completion of the course; however, Studentship/Conduct Certificate can be issued to students on request and against proper convincing grounds.

STIPEND AND BOOK GRANT:

Students belonging to Arunachal Pradesh Scheduled Tribes (APST) are entitled to receive stipend at the following rates, subject to the conditions mentioned therewith:

❖ **All Undergraduate Courses:**

- | | | |
|---|---|--------------------|
| (i) Above 60% marks in the lower examination | : | ₹ 750.00 per month |
| (ii) Below 60% marks in the lower examination | : | ₹ 650.00 per month |

❖ **Book Grant (Per session):**

B.A. I/III/V Semester only	:	₹ 300.00
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CONDITIONS FOR GRANT OF STIPEND:

- (1) The grant of stipend depends upon the satisfactory progress and good conduct of the students. If the stipendiary is found guilty of misconduct such as resorting to or participating in strikes, irregularity in attendance without the permission of the Principal and if they commit any major offence of breach of College and Hostel discipline, the Principal has the power to suspend the award of stipend with approval from the Governing Body of the College/ DHTe, Itanagar.
- (2) Review of attendance of the students will be done every month and monthly attendance records are sent to the Director, Higher and Technical Education, Itanagar. Release of stipend is monitored by the D.H.T.E., Itanagar on the basis of attendance requirement, satisfactory performance in the End-Semester Examinations and good conduct of the students.
- (3) The Government shall have the inherent right to cancel the stipend wholly or partly or stop/withhold further payment for violating stipend rules and other reason which the Government thinks proper.
- (4) If a student is found to have obtained stipend by false means, the stipend paid will be recovered and such students will be blacklisted and debarred from getting stipend under any scheme forever.
- (5) The stipend awarded may be cancelled if a student changes the course of study for which the stipend was originally awarded or changes the institution of study without the prior approval of the Government of Arunachal Pradesh.
- (6) A stipendiary shall cease to draw stipend as and when he/she gets a Government Job.
- (7) Students' stipend shall be credited to their State Bank of India (Aadhar seeded Savings Account) only by the Principal as and when the Directorate release the sanction to the College from time to time. However, from the Academic Session 2018-19 the entire process has been made Online and the stipends are now credited to the Students Account through PFMS mode.
- (8) Students are eligible for only one stipend at a time. They are advised not to apply stipend from multiple sources.
- (9) Arunachal Pradesh Scheduled Tribe students who are eligible to receive stipend must have an Aadhar Seeded bank account in their name, preferably at the State Bank of India (SBI), Tawang Branch.

TRAVEL CONCESSION:

Students are eligible to avail Railway Concession during winter & summer vacation and Educational Excursion. They can obtain concession form for to and fro journey to their Home Town and Excursion.

KARAMVEER DORJEE KHANDU MERIT SCHOLARSHIP:

To embolden the zeal of the student achievers towards academic excellence, Dorjee Khandu Government College, Tawang offers KARAMVEER DORJEE KHANDU MERIT SCHOLARSHIP to its students. This scholarship could be realised through the sincere engagement of Shri Tsering Tashi, Hon'ble MLA, Tawang under the Chief Patronage of Shri Pema Khandu, Hon'ble Chief Minister, Government of Arunachal Pradesh. And the laurel is instituted in the fond memory of our most respected Karamveer Late Shri Dorjee Khandu, former Chief Minister of Arunachal Pradesh. This is an Annual Scholarship to be awarded to the top three graduating meritorious students of the College which comprises of a Memento and a Cash Award of `35,000, `25,000 and `15,000 respectively. This Merit Scholarship was introduced from the Academic Session 2020-21. The proud winners of the KDKMS so far as under :

Academic Session 2017-2020 (First Batch):

1. Miss Dorjee Lhamu (History)
2. Miss Tsering Yangki (Geography)
3. Miss Rinchin Pema (History)

Academic Session 2018-2021 (Second Batch):

1. Mr. Arun Sonar, B.A. in Geography with 74.4%.
2. Miss Sonam Yangkey, B.A. in History with 72.8%
3. Miss Mani Lhaton, B.A. in Geography with 70.9%

ACADEMIC AND EXAMINATION CELL:

The Academic and Examination Cell established in 2017 is the heart and soul of the institution as it keeps all the records of the entire academic and examinations related matters. The cell is responsible for admission, registration and to conduct free and fair examinations. The cell functions throughout the year and take care of proper documentation of all records for future references. The Cell is being looked after by a Coordinator and a Deputy Coordinator for its smooth functioning. Besides, a Centre Superintendent and Deputy Superintendent are also appointed during the examinations period.

CAREER COUNSELLING, VOCATIONAL TRAINING AND ENTREPRENEURSHIP DEVELOPMENT CELL :

This Cell was first established in the college in the year 2018-19. The Cell was established with an aim to provide counselling, guidance and vocational training to the students who are studying in the college as well as to the unemployed graduates passed out students of the college. Keeping this in view, a Memorandum of Understanding (MoU) was signed for a period of two years between the College

and the APIIP, through IIM Calcutta Innovation Park (IIMCIP) on 12th April 2022. Under this banner Dorjee Khandu Government College, Tawang was made the centre of the West Zone of the state.

Under this MOU various objectives has been taken under which are as follows:

1. Develop a robust State start up ecosystem in the next five years.
2. Boost innovation, research and development capability of the State.
3. Develop institutionalized mechanisms to provide funding support, regulatory easing, and preference in public procurement to start ups.
4. Bolster entrepreneurship and innovation to support the State in achieving its development goals, including the Sustainable Development Goals.
5. Make start up a key component of the State's commercial fabric in the next five years.
6. Establish at least 1 Incubation Centre in the State and setup Incubation centres in at least 50% of the districts within the next 5 financial years.
7. Facilitate at least 250 numbers of start-ups in the State.
8. Attract funding for State Start-ups and Incubators.
9. Create significant numbers of direct and indirect employment through start-ups.

After signing the MOU, the first outreach programme was conducted on 1st March 2022 in the college called as "IDEATHON" where the budding entrepreneurs of the college were asked to display their talent and based on their performance and their product a cash prize of Rs. 5000 each was given to participant from the West Zone. Many more such outreach programmes will be conducted in the next 2 years where the students of the college as well as the unemployed youth of the society will be provided with all kinds of vocational guidance and trainings.

VIDYA VISTAR SCHEME (V2S) :

Dorjee Khandu Government College, Tawang entered a Tripartite Memorandum of Understanding (MoU) with the University of Delhi and the Hindu College of the University of Delhi on 15th day of February, 2022 under Vidya Vistar Scheme (V2 Scheme) an initiative to establish academic linkages and correspondence between its partner institutions in remote areas of the country. The V2 Scheme shall work towards preparing and enhancing a healthy academic environment by felicitating the following assistance:

- Under the Scheme, each of the partner institute shall work towards a symbiotic growth.
- To ascertain capacity building of the faculty members among the partner institutes, V2 Scheme pledges to organize workshops, training, meetings and other such programmes.

- To further actualize the scheme, visits of faculties shall also be materialized.
- The V2 Scheme also prioritizes growth in the field of Research and Publications. Hence, the teachers of the partner institutions shall be actively engaged in joint research activities, and be co-investigators.
- The partner institutes shall also labor towards forging mutually beneficial linkages through various platforms so as to initiate and assist innovation activities and boost start-ups.
- Sharing of the Library resources shall be encouraged to enhance the capacity building of the faculty, and to further their teaching and research skills.
- The V2 Scheme also looks for cultivating the feeling of brotherhood among youths of the partner institutes through sports and extracurricular activities.

Dorjee Khandu Government College, Tawang is immensely honored to be an integral part of this academic exchange project, and also pledges for a sincere and defined participation. The college community desires to make the most out of these academic ventures.

NATIONAL CADET CORPS (NCC):

The National Cadet Corps with the motto UNITY AND DISCIPLINE (एकता और अनुशासन) aims at developing discipline, character, brotherhood, the spirit of adventure and ideals of selfless service amongst young citizens. Not only these, it also aims to enlighten leadership qualities among the youth who will serve the nation regardless of which career they choose. It also motivates the young to choose a career in armed forces.

The College has been authorised to raise both the NCC Senior Division (Boys) and NCC Senior Wing (Girls) under the command of the 2nd Arunachal Pradesh Battalion NCC, Tawang from Academic Session 2019-20. The College has been allotted 56 Cadets for the NCC Senior Division (Boys) and 104 Cadets for the NCC Senior Wing (Girls) respectively.

Interested students eager to join the NCC as Cadets may clearly specify in the admission form. For detail information the students may contact the Cate Taker Officer (CTO) in the college.

NATIONAL SERVICE SCHEME (NSS):

The National Service Scheme (NSS) is a Government of India sponsored public service programme conducted by the Ministry of Sports and Youth Affairs. The Motto of National Service Scheme (NSS) is “NOT ME BUT YOU” which reflects the essence of democratic living and upholds the need for self-less service. It helps

the students to grow and develop a sense of appreciation to other's point of view and also show consideration towards other living beings.

The College National Service Scheme (NSS) Unit with the motto "NOT ME BUT YOU" has been raised from the Academic Session 2019-20. The Unit shall organise both Special and Regular activities like Awareness Campaign of various Social issues, Health & Hygiene, Rural Reconstruction, Social Service, Blood Donation camp, Plantation drives etc. Besides, the Unit shall also adopt nearby villages to be called as Adopted Village.

Interested students eager to join the NSS as Volunteer may clearly specify in the admission form. For detail information the students may contact the Programme Officer (PO) in the college.

COLLEGE MAGAZINE:

Every student is a store house of creative minds. Each and every student possesses a spark of creativity in them. "MON EPISTEME", the annual college magazine provides an excellent platform and opportunity to the students to showcase their minds, develop, practice and exhibit their literary skills by putting their imagination into words. The term "EPISTOME" is derived from an Ancient Greek word which signifies KNOWLEDGE or UNDERSTANDING. Hence, we are making an effort to unlock the treasure that dwells in very student and nurture and ignite these young minds.

The Annual College Magazine also publishes research articles from the teachers & other guest writers with a view to provide an outlet to express themselves.

LEGAL LITERACY CLUB (LLC):

Legal Literacy Club (LLC) was established in the college premises on the 26th May, 2018 under the direction and supervision of Arunachal Pradesh State Legal Services Authority (APSLSA), Itanagar. It was formally inaugurated by Mr. Hon'ble Justice Songkhupchung Serto of Guwahati High Court in the presence of Member Secretary, Arunachal Pradesh State Legal Services Authority (APSLSA) and members of the District Legal Services Authority (DLSA), Tawang.

The core purpose of the club is to create legal awareness among the young minds and to identify the problems of their fellow citizens in the neighbourhoods. The Legal Literacy Club has been formed with an idea to spread knowledge of the basic legal rights and duties and also to create legal awareness among the poor and needy without causing any detriment to their study curriculum.

At the college level, we organize various activities viz., legal awareness camps, road shows, visits to markets, villages and prisons, distribution of leaflets, pamphlets and other legal information brochures etc. Besides, essay competition,

poster making, deliberation on legal matters, slogan writing competitions etc. are also organize in order to make the students more responsible towards the society. The cell is coordinated by a faculty.

WOMEN CELL:

The Women Cell established in July, 2017 aims to enhance the self-esteem of the working women including female students of the college. The cell is also committed to look after the welfare and security of the female students and lady faculty of the college within the campus. Any grievances related to female students and female staffs are being looked after by this cell. Besides, this cell is also empowered to organize and conduct any awareness camp, seminar, symposia and workshops on Women's health and hygiene, girls' education, gender sensitization or any other issues related to women empowerment. The Cell is being coordinated by a lady faculty.

EDUSAT & SWAN:

An EDUSAT was installed on 1st February, 2018 by NESAC to be controlled by EDUSAT Hub, Rajiv Gandhi University, Rono Hills, Doimukh, Itanagar. Students of the college may also take the maximum use of EDUSAT facility which is operational in the college. In addition to EDUSAT a State Wide Area Network is being installed in the College to facilitate better network connectivity.

DISASTER MANAGEMENT CELL:

Disaster Management Cell has been set up in the month of June 2018 in collaboration with the Government of Arunachal Pradesh to provide the students and staff with the prime motto to meet any eventualities and natural calamities or disaster thereof. The Cell primarily aims to conduct various programmes which are related to different issues of natural and man-made disaster which are taking place very frequently and these programmes will also include various measures to manage any kind of disaster.

The programmes are conducted in order to create awareness among the students and also to build a sense of concern and preparedness among the students and the neighbourhood as it is said that – 'Disaster can occur when it is least expected'. A Nodal Officer and Alternate Nodal Officer have been appointed from among the faculty to look after the Cell.

PROHIBITION OF RAGGING INCIDENT IN EDUCATIONAL INSTITUTIONS:

As per Govt. order no. ED/HE-301/2008/120, dated 22nd April, 2009 and the directives of the Hon'ble Supreme Court of India, any behaviour or act that may come under the definition of ragging will be viewed with extreme gravity and will invite exemplary punishment as deemed fit by the authority.

Depending upon the nature and gravity of the offence, as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

1. Cancellation of admission.
2. Suspension from attending classes.
3. Withholding/withdrawing scholarship/fellowship and other benefits.
4. Debarring from appearing in any test/examination or other evaluation process.
5. Withholding results.
6. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
7. Suspension/expulsion from the hostel.
8. Rustication from the institution for a period ranging from 1st to 4th Semester.
9. Expulsion from the institution and consequent debarring from admission to any other institution.
10. Fine of ₹ 25,000/-.
11. Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential ragging.

STUDENT'S UNION ELECTION:

The Dorjee Khandu Government College Tawang Students' Union (DKGCTSU) shall be the General Body of the students, which shall strive for the welfare of the student community in the College. The Executive Members of the Union have a moral duty to maintain DISCIPLINE and to inculcate the sense of responsibility among the student community and also make them a successful and responsible citizen of our country.

Every student becomes a member of the Union body after regular admission to the college and enjoys the right to vote and participate in all union activities. The Principal, Dorjee Khandu Government College, Tawang is the ex-officio President of the Students' Union. The office bearers of the union are elected in compliance with the interim order dated 22-09-2008 of the Hon'ble Supreme Court of India Order No. (3) 24295/2004 communicated vide Commissioner (Education) Government of Arunachal Pradesh, Itanagar order No: ED/ HE-547/2003/105-117, dated 19-12-06 & dated 22-9-06 adhering to Lyngdoh Committee recommendations.

Only regular students satisfying the recommended/prescribed norms can contest for the following posts of Executive Members/Office Bearers of the DKGCTSU:

1. General Secretary
2. Assistant General Secretary
3. Secretary, Cultural Activities
4. Assistant Secretary, Cultural Activities
5. Secretary, Games and Sports
6. Assistant Secretary, Games and Sports
7. Secretary, Literary Activities
8. Assistant Secretary, Literary Activities
9. Secretary, Social Service
10. Assistant Secretary, Social Service
11. Editor, College Magazine



IMPORTANT NOTE:

- (i) The contestants for different posts must obtain 'Police verification Report' at the time of filing of nomination.
- (ii) The tenure of elected/selected Office Bearers/Executive Members of the Students' Union expires just after filling up of University Examination forms and all union activities shall cease except for predetermined time bound programmes like farewell to Final year students. Failed students of B.A. I/II/III/IV/V/VI Semester if elected/selected/nominated as Secretary/Assistant Secretary for any post shall compulsorily relinquish the post immediately and cannot participate in or act on behalf of the Union.
- (iii) The concerned Secretaries/Assistant Secretaries will have to consult the respective advisors from among the Teachers before taking any action inside and outside the College.
- (iv) The Principal who is also the Ex-Officio President of the Students' Union hereby declared that the election of the students' union of Dorjee Khandu Government College, Tawang shall not be conducted in any circumstances/conditions. Hence, all the posts which ever deem fit shall be nominated/selected by the Principal-cum-President on merit basis from time to time. The decision of the Principal shall be final and binding.

RAJIV GANDHI UNIVERSITY REGULATIONS FOR CHOICE BASED CREDIT SYSTEM (CBCS) FOR LEARNING OUTCOMES BASED CURRICULUM FRAMEWORK (LOCF):

1. Short Title

These regulations shall be called Rajiv Gandhi University Regulations for Choice Based Credit System (CBCS) for Under-Graduate Curriculum, 2021 for the Bachelor Degrees in Arts (Humanities and Social Science), Science, Technology, and Commerce offered by the University and its affiliated Colleges.

2. Admission to the Course

Eligibility conditions for admission in various courses shall be governed by the relevant ordinance(s) of the university and an admission notice shall be issued every year by the University and its affiliated Colleges before the onset of a new academic session.

3. Duration of the Course

3.1 The degree program leading to the award of Bachelor of Arts (B.A.), Bachelor of Science (B.Sc.) and Bachelor of Commerce (B.Com.) shall be of three years duration and include six continuous semesters under LOCF-CBCS. A few professional courses like Bachelor in Computer Application, Bachelor of Law and Bachelor of Fine Arts etc. course shall be of 4 year duration and include eight continuous semesters. The syllabi of the B.PEd., B.Ed., L.L.B. and B.Sc. (Ag.) will be in accordance to the guidelines of their respective Statutory Regulatory Bodies.

4. Course Structure

4.1 The syllabi drafted for each program shall be as per the UGC guidelines for LOCF-CBCS based approach, wherever available, with an aim to equip the students with knowledge, skill, values and attitude.

4.2 The minimum and the maximum credits requirement of credits for the undergraduate Course shall be 148 and 160 respectively.

4.3 The programs shall include:

4.3.1 **Core Courses:** A course which shall compulsorily be studied by a candidate as a core requirement is referred as a Core Course (CC). There shall be 14 papers under Core Course of 6 credits each.

4.3.2 **Elective Courses:** Generally, a course which shall be chosen from a pool of courses and which shall be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course which shall include:

- (A) **Discipline Specific Elective Courses:** Elective courses offers under the main discipline/subject of study are referred to as Discipline Specific Elective Course (DSE).
- (i) There shall be at least 2 baskets of DSE grouped as A, B, each containing a minimum of 04 (four) papers of 6 credits each (which may also include Project Work/ Dissertation under group B).
 - (ii) The students will choose 2 papers each in 5th and 6th Semester from any one group which may include a Project Work/ Dissertation. The total number of students pursuing Project Work/Dissertation may be limited to 1/3rd of the total admitted students in the core discipline decided on the basis of their performance (Sincerity, academic performance and laboratory proficiency).
 - (iii) Project Work/Dissertations are to be offered as a special course involving application of knowledge in solving/analyzing/exploring a real-life situation/difficult problem. Students opting for such course shall work either independently or in a small group with an advisory support from a teacher/faculty member and submit a report at the end of the given semester in standard format as decided by the College/University.
 - (iv) The topic of the Project Work/Dissertation which may be either field based or lab based, and requires supplement study/support study for gaining special/advanced knowledge in the core subject shall appropriately be chosen by the student(s) on advice of the teacher/faculty with due approval from the concerned Teacher-in-charge in the College/Head of the Department in the University and a record of the same should be maintained. Due consideration to the choice of the students should be given keeping in view the facilities and expertise available in the College/University department.
- (B) **Generic Elective Courses:** An elective course of interdisciplinary nature chosen from an allied discipline/subject with an intention to provide exposure beyond the discipline of choice is referred as Generic Elective Course (GEC). A core course of a particular discipline/subject may be offered as GE to the students of allied discipline/subject and vice versa. A maximum of two additional courses on Computer Application may be offered by the College/ University provided trained faculty and necessary infrastructural facilities are available.

- (i) College/University shall offer those GEC for which proper infrastructure and resources are available.
- (ii) Students shall choose 4 GEC, one in each semester from 1st to 4th semester, either exclusively from one particular discipline or 2 courses each from two subsidiary disciplines as enlisted below but in both the cases excluding his/her own discipline.

(iii) Subsidiary Disciplines/Subjects for Science and Technology disciplines:

Core Course	Subsidiary Discipline/subjects
Botany	Chemistry, Zoology, Geology
Zoology	Chemistry, Botany, Geology
Chemistry	Physics, Mathematics, Computer Science
Physics	Chemistry, Mathematics, Computer Science
Mathematics	Physics, Chemistry, Computer Science
Geology	Physics, Chemistry, Mathematics
Computer Science	Physics, Mathematics

NOTE: From the subsidiary subjects listed above against each core discipline, the minimum two and maximum four courses may be selected as Generic Elective but from Computer Science more than two courses is not permitted.

(iv) Subsidiary Discipline/Subjects for Arts (Social Science and Humanities) disciplines:

Core Course	Subsidiary Disciplines/Subjects
Hindi	Any subjects from the list of subjects for Arts, (Social Science and Humanities) disciplines including papers from Science and Technology, and Commerce discipline, except their own. However, the allotment of such subject will be based on the availability of the infrastructure.
English	
History	
Political Science	
Economics	
Education	
Geography	
Anthropology	
Mass Communication	
Social Work	
Psychology	
Music and Fine Arts	
Physical Education	

(v) **Subsidiary Disciplines/Subjects for Commerce Discipline:**

Core Course	Subsidiary Disciplines/Subjects
Commerce	Any papers from the list of Subsidiary subjects for Arts (Social Science and Humanities), Science and Technology discipline, except their own. However, the allotment of such subject will be based on the availability of the infrastructure.

- (vi) Further, the GEC 'Odd' and 'Even' semesters may be clubbed together wherever feasible so as to offer wider choice to the students while selecting a particular course either to be pursued by him/her in 1st or 3rd Semester and similarly for 2nd and 4th Semester. In such situation, the College/University may conduct joint classes of that GEC as per their convenience during 'Odd' and 'Even' Semesters.
- (C) **Ability Enhancement Courses:** Ability Enhancement Courses shall be of two types and both mandatory for all disciplines.
 - (a) Ability Enhancement Compulsory Courses (AECC) shall be the courses based upon the contents that led to knowledge enhancement and shall include courses on English, Hindi, MIL Communication and Environmental Studies. There shall be separate courses for Environmental Studies for Arts, Science and Commerce disciplines.
 - (i) Students have to select one AECC course from English/Hindi, each of 4 credits, and Environmental studies as a compulsory course.
 - (b) Skill Enhancement Courses (SEC): The courses containing theoretical and/or lab/hands-on/training/field work components and designed to impart value-based and/or skill-based knowledge/ life-skills to the students so as to increase their employability are referred as AEC. The students shall choose SEC from a pool of such prescribed courses, but only one course in a given semester to fulfil a minimum requirement of 8 credits.
 - (i) Both in Science and Technology disciplines, SEC courses shall be of 2 credits and be offered in 1st to 4th Semesters, whereas in all other disciplines, the SEC shall be of 4 credits each and be offered in 3rd and 4th semesters. The Colleges will offer these SEC depending on the availability of infrastructure and resources and may also fix the intake capacity in each SEC course.
 - (ii) The students of Science and Technology disciplines shall select at least 2 SEC of total 4 credits from his/her concerned discipline. For remaining 4 credits, he/she may select course(s) from either his/

her own discipline or other under-graduate discipline of Science and Technology in the College/ University. Further, in Science and Technology disciplines, SEC courses of 'Odd' and 'Even' Semesters may be clubbed together wherever feasible so as to offer a wider choice to the students while selecting a particular course either to be pursued by him/her in 1st or 3rd Semester and similarly for 2nd and 4th Semester. In such situation, the College/University may conduct joint classes of that SEC as per their convenience during 'Odd' and 'Even' Semesters.

- (iii) The students of Arts and Commerce disciplines shall select 2 SEC, one each in 3rd and 4th Semesters from either his/her own disciplines or other allied/cognate disciplines in order to fulfil the mandatory requirement of minimum 8 credits.

4.3.3 Practical/Tutorial: Practical/Tutorials may be included as components in various Core Courses, DSE, GE, SEC and AEC as decided by respective Board of Studies.

4.3.4 Choice of Elective Courses: The University Department/Centre/College shall offer any number of choices of elective courses (DSE, GE, SEC and AEC) for different disciplines as per availability of facility and infrastructure. They shall decide accordingly the intake capacity for various elective courses.

4.3.5 Course Structure for Science and Technology Disciplines:

Semester	Core Courses	Elective Courses				Semester wise Credits
		DSE	GEC	AECC	SEC	
I	CC 1, CC 2	-	GEC 1	AECC 1	SEC 1	24
II	CC 3, CC 4	-	GEC 2	AECC 2	SEC 2	26
III	CC 5, CC 6, CC 7	-	GEC 3	-	SEC 3	26
IV	CC 8, CC 9, CC 10	-	GEC 4	-	SEC 4	24
V	CC 11, CC 12	DSE 1, DSE 2	-	-	-	24
VI	CC 13, CC 14	DSE 3, DSE 4	-	-	-	148
Total Minimum Credits	84	24	24	8	8	148

4.3.6 Course Structure for Arts Discipline:

Semester	Core Courses	Elective Courses				Semester wise Credits
		DSE	GEC	AECC	SEC	
I	CC 1, CC 2	-	GEC 1	AECC 1	-	22
II	CC 3, CC 4	-	GEC 2	AECC 2	-	22
III	CC 5, CC 6, CC 7	-	GEC 3	-	SEC 1	28
IV	CC 8, CC 9, CC 10	-	GEC 4	-	SEC 2	28
V	CC 11, CC 12	DSE 1, DSE 2	-	-	-	24
VI	CC 13, CC 14	DSE 3, DSE 4	-	-	-	24
Total Minimum Credits	84	24	24	8	8	148

4.3.7 Course Structure for Commerce Discipline:

Semester	Core Courses	Elective Courses				Semester wise Credits
		DSE	GEC	AECC	SEC	
I	CC 1, CC 2	-	GEC 1	AECC 1	-	28
II	CC 3, CC 4	-	GEC 2	AECC 2	-	28
III	CC 5, CC 6, CC 7	-	GEC 3	-	SEC 1	22
IV	CC 8, CC 9, CC 10	-	GEC 4	-	SEC 2	22
V	CC 11, CC 12	DSE 1, DSE 2	-	-	-	24
VI	CC 13, CC 14	DSE 3, DSE 4	-	-	-	24
Total Minimum Credits	84	24	24	8	8	148

4.4 Accumulation of Additional Credits: Students may pursue for additional 12 credits on their own from a pool of courses of 2/4 credits each as prescribed by the University under “Additional SEC” for accumulating extra credit to achieve the maximum permissible limit of 160 credits. Such prescribed “Additional SEC” may include courses related to Extra-Curricular Activities, General Interest and Hobby Courses, Sports, NCC, NSS, Vocational Courses like Yoga, Food and Nutrition, Computerized Accounting , Ecotourism, Computer application/Web designing etc. Students may also pursue such relevant credit based online learning courses offered through SWAYAM platform. In case a student opts for SWAYAM Course, then the university will assign credit to that course on the basis of the actual class work load of the course.

4.5 SWAYAM Courses: The University shall allow up to 20% (varied as per the UGC instructions) of the total courses being offered in a particular program in a Semester through the online learning courses offered through SWAYAM platform provided the course content are alike. While making such decision, the Academic Council shall, inter alia, consider allowing online courses of SWAYAM if:

4.5.1 There is non-availability of suitable teaching staff for running a course in the institution, or

4.5.2 The facilities for offering the elective papers (courses), sought for by the students are not being offered by the University/College, but are available on the SWAYAM platform,

4.5.3 The courses offered on SWAYAM platform would supplement the teaching learning process in the university,

4.5.4 All other terms and conditions of accepting SWAYAM courses shall be governed as per UGC (Credit Frame work for online Learning courses through SWAYAM) Regulation, 2016 and any subsequent circular/notification/amendments thereto.

5. Computation of Work-Load: For the purpose of computation of work-load per week the following formula shall be adopted and accordingly the class time table shall be prepared:

5.1 Theory Component: 1 Credit = 1 Theory Period of one-hour duration

5.2. Tutorial Component: 1 Credit = 1 Tutorial period of one-hour duration

5.3 Practical Component: 1 Credit = 1 Practical Period of two-hour duration

6. Marks allocation to courses and Duration of End Semester Examination: Marks allocation for different course papers and Duration of End semester Examination shall be as given below:

CC, DSE, AECC, SECC and GEC	Credits assigned	Internal Assessment	End Semester Examination	Duration of End Semester Examination. (Hours)
Lecture + Tutorial	3-6	20	80	3
	1-2	10	40	2
Practical	3-6	20	80	3
	2	10	40	3
	1	10	40	2
Field work/ Report etc.	3-6	20	80	Presentation and Viva-Voce
	1-2	10	40	
Project Work/ Dissertation	6	20	80	Presentation and Viva-Voce

Note: For Commerce Discipline, the Project Work/Dissertation includes 50 marks for Research Methodology (Theory, 3 credits), 35 marks for Dissertation/Project (2 credits), and 15 marks (1 Credit) for Viva Voce.

7. Examination for the courses: Eligibility of a candidate to appear in examination and conduct of examination shall be governed by the relevant Ordinance(s) of the University. Briefly stated, there shall be two types of Examinations as stated under:

7.1 **Internal Assessment:** There shall be three internal assessment tests of one hour duration conducted periodically for theoretical component of each course paper and one mid semester internal assessment test of one/two hour's duration as necessitated for the practical components of each course paper.

7.1.1 At least two of the three Internal Assessment tests shall be written one. One of the three Internal Assessment tests may be conducted in the form of assignment like term paper, book review, group discussion, power-point presentation on a topic at the discretion of the course teacher. The average marks of two successfully cleared Internal Assessment tests shall be the final Internal Assessment score of the candidate in the theoretical component of that particular course paper whereas for the practical component of a course paper, the marks secured by the students upon successfully clearing shall be considered as final Internal Assessment score.

- 7.1.2 In case a course paper is exclusively a field-based exercise, then the internal assessment shall be done by the concerned teacher/faculty on the basis of the performance of the students in the field and score awarded shall be considered as internal assessment score.
- 7.1.3 In case a course paper is entirely based on field work/lab work that are to be independently carried out by the student(s), then a mid-term evaluation of the project work in the form a seminar presentation by the concerned students(s) shall be done by duly nominated board of teacher/faculty from the concerned department of the College/University by the competent authority and the marks awarded there upon shall be considered as Internal assessment score.
- 7.1.4 In case of exigencies and emergencies such as pandemic , natural disasters etc., the above criteria of conducting Internal Assessment tests shall be suitably modified by the Head of the Department/ Director/Principal with due approval from the competent authority of the University.
- 7.1.5 All students shall be subjected to the process of continuous evaluation and assessment. Accordingly, a student shall have to attend and duly pass in at least two Internal Assessment tests out of three tests, and End Semester Examination. The structure of these internal assessment Tests and End Semester Examinations shall be in 20%:80% ratio.

7.2 The examination shall be conducted at the end of each semester, ordinarily in the months of May and December, upon such notification from the Controller of Examinations of the University.

- 7.2.1 **Question pattern for the End Semester Examination:** Question paper for the End Semester Examinations shall be set proportionately keeping in view the number of lectures assigned to different units/modules of the course paper.
- 7.2.2 Question papers shall normally be descriptive answer type comprised of very short answer, short answer and long answer questions as shown below:

Section	Total Questions	No. of questions to be attempted	Marks for each question	Total Marks	Remarks (Nature of each question/ Answer)
Pattern of Question paper for 80 Marks					
A	6	4	5	20	Approx. 100 words
B	5	3	10	30	Approx. 200 words
C	4	2	15	30	Approx. 300 words
Pattern of Question paper for 40 Marks					
A	5	3	5	15	Approx. 100 words
B	2	1	10	10	Approx. 200 words
C	2	1	15	15	Approx. 300 words

Question paper of 40 and 80 marks may contain 5 and 10 Compulsory objective type questions of 1 mark each under section 'D' in lieu of one question of 5 and 10 marks respectively.

7.2.3 Evaluation of Project Work/Dissertation: Final evaluation of the Project Work/Dissertation of 3-6 credits shall be done either by a three-member board nominated by the competent authority which shall include an External Examiner. In case there is no external examiner, then a member from the cognate department may act as External examiner. **The marks allocation for the Dissertation in Arts, Social Sciences, Humanities, Science and Technology Disciplines shall be as follow: Report: 50 Marks, Presentation: 10 Marks, Viva Voce: 20 Marks. However, for Commerce Discipline, the Project Work/ Dissertation includes 50 marks for Research Methodology (theory, 3 credits), 35 marks for Dissertation/Project (2 credits), and 15 marks (1 credit) for Viva Voce.**

7.2.4 Evaluation of Project Work of less than 3 credits offered from the 1st to 5th Semesters shall be done by an internal three-member board nominated by the competent authority.

8. Preparation of Results

8.1.1 Credit score earned by student out of the mandatory 148 credits shall be included in the student's overall score tally for preparation for his/her final result and rank in the University examination. Additional credits earned by him/her shall be reflected separately in the transcript.

8.1.2 In order to qualify in the examination, a student has to secure a minimum of 35% marks in each course including at least two In-

ternal Assessment tests and also the End Semester Examinations each course with a minimum aggregate of 40% marks in order to be declared qualified in the examination of the respective semester.

8.1.3 Conversion of percentage into credit(s) and grade(s)

8.1.3.1 The following illustrations shall be taken as an example for computing SGPA and CGPA from percentage to credits for this program in all disciplines:

8.1.3.2 Percentage to Grades and Grade Points: The following formula shall be used to convert marks (%) into letter grades.

% of Marks	Grade Point	Letter Grade
95-100	10	O (Outstanding)
85-94	9	A++ (Excellent)
75-84	8	A+ (Very Good)
65-74	7	A (Good)
55-64	6	B+ (Above Average)
45-54	5	B (Average)
35-44	4	C (Pass)
34 and less	0	D (Fail)
Absent	0	Ab (Absent)

8.1.4 Conversion to grade point to percentage = Grade point x 10.0

8.1.5 A student obtaining Grade D shall be considered failed and shall be required to reappear in the examination, as provided in the ordinance(s) of the university.

8.1.6 For non-credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this shall not be counted for the computation of SGPA/CGPA.

8.1.7 The University shall decided on the grade or percentage of marks required to pass in course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as UGC, AICTE, MCI, BCI, NCTE etc.

9. Removal of difficulties: Anything not contained herein or any difficulty arising out of these regulations shall be governed by the relevant ordinance(s) of the University.

EXCERPTS FROM LYGDOH COMMITTEE:

Some of the relevant and important Clauses as per the guidelines regarding Student's Union election recommended by the Lyngdoh Committee are:

6.3. Disassociation of Student Elections and Student Representation from Political Parties:

6.3.1. During the period of the elections no person, who is not student on the rolls of the College/ University, shall be permitted to take part in the election process in any capacity. Any person, candidate, or member of the student organization, violating this rule shall be liable for legal action.

6.4. Frequency and Duration of Election Process:

6.4.1. It is recommended that the entire process of election, commencing from the date of filling of nomination papers to the declaration of results, including the campaign period, should not exceed 10 days.

6.4.2. It is further recommended that elections be held on a yearly basis, and that the same should be held between 6 to 8 weeks from the date of commencement of the academic session.

6.5. Eligibility Criteria for Candidates:

6.5.1. Undergraduate students between the ages of 17 and 22 may contest elections. This age range may be appropriately relaxed in the case of professional Colleges, where courses often range between 4 to 5 years.

6.5.2. For Post Graduate students the maximum age limited to legitimately contest election would be 24 -25 years.

6.5.3. For research Students the maximum age limit to legitimately contest would be 28 years.

6.5.4. Although, the Committee would refrain from prescribing any particular minimum marks to be attained by candidate, the candidate should in no event have any academic arrears in the years of contesting the election.

6.5.5. The Candidate should have attained the minimum percentage of attendance as prescribed by the University of 75% Attendance, whichever is higher.

6.5.6. The candidate shall have one opportunity to contest for the Post of Office bearer, and two opportunities to contest for the Post of an executive member.

6.5.7. The candidate shall not have a previous criminal record, that is to say he should not have been tried and convicted of any criminal offence or misdemeanour. The candidate shall also not have been subject to any disciplinary action by the University authorities.

6.5.8. The candidate must be a regular, full time student of the College/University and should not be a distance/proximate education student. That is to say that all eligible candidates must be enrolled in a full time course, the course duration being at least one year.

6.6.Election Related Expenditure and Financial Accountability:

6.6.1. The maximum permitted expenditure per candidate shall be `5000/-

6.6.2. Each candidate shall, within two weeks of the declaration of the result submit complete and certified accounts to be certified to the College/University authorities. The College/University shall publish such audited accounts within 02 days of submission of such account, through a suitable medium so that any member of the students' body may freely examine the same.

6.6.3. The election of the candidate will be nullified in the event of any non-compliance or in the event of any expenditure.

6.6.4. With the view to prevent the inflow of funds from political parties into the student election process, the candidates are specially barred from utilizing funds from any other sources than voluntary contributions from the students' body.

6.7. Code of Conduct for Candidates and Elections Administrators:

6.7.1. No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.

6.7.2. Criticism of other candidates, when made, shall be confined to their policies and programs, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates or supporters of such other candidates. Criticism of other candidates, or their supporters based on unverified allegations or distortion shall be avoided.

6.7.3. There shall be no appeal to caste or communal feeling for securing votes. Places of worship, within the campus shall not be used for election propaganda.

6.7.4. All candidates shall be prohibited from indulging or abetting, all activities which are considered to be "corrupt practices" and such as bribing of voters, intimidation of voters, impersonation of voters canvassing or the use of propaganda within 100 meters of polling stations, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll, and the transport and conveyance of voters to and from polling station.

6.7.5. No candidate shall be permitted to make use of printed posters, printed pamphlets, or any other printed material for the purpose of canvassing candidates may only utilize hand-made posters for the purpose of canvassing, provided that such hand-made posters are procured within the expenditure limit set out herein above.

6.7.6. Candidates may only utilize hand-made posters at certain places in the campus, which shall be notified in advance by the election Commission/University authority.

6.7.7. No candidate shall be permitted to carry out processions, or public meetings,

or in any way canvass or distribute propaganda outside the University College campus.

6.7.8. No candidate shall, nor shall his/her supporters, deface or cause any destruction to any property of the University/College campus for any purpose whatsoever, without the prior written permission of the College/University authorities. All candidates shall be held jointly and severally liable for any destruction/defacing of any University/College property.

6.7.9. During the election period the candidates may hold processions and or public meetings, provided that such processions and or public meetings do not, in any manner, disturb the classes and other academic and curricular activities of the College/University. Further, such processions public meeting may not be held without the prior written permission of the College/University authority.

6.7.10. The use of loudspeakers, vehicles and animals for purpose of canvassing shall be prohibited.

6.7.11. On the day of polling student organizations and candidates shall:

- (i) Cooperate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction.
- (ii) Not serve or distribute any eatable, or other solid and liquid consumables, except water on polling day.
- (iii) Not hand out any propaganda on the polling day.

6.7.12. Excepting the voters, no one without a valid Pass/Letters of authority from the Election Commission or from the College/University authorities shall enter the polling booths.

6.7.13. The Election Commission/College/University authorities shall appoint impartial Observers. In case of Deemed Universities and Self-financed institutions, government servants may be appointed as Observers. If the candidates have any specific complaint or problem regarding the conduct of the elections, they may bring the same to the notice of the Observers. Observers shall also be appointed to oversee the process of nomination of students that are following the nominations model of student representation.

6.7.14. All candidates shall be jointly responsible for ensuring the cleaning up the polling area within 48 hours of the conclusion of polling.

6.7.15. Any contravention of any of the above recommendations may make the candidate liable to be stripped of his candidature or his elected post, as the case may be. The Election Commission/ College/University authorities may also take appropriate disciplinary action against such a violator.

6.7.16. In addition to the above mentioned Code of Conduct, it is also recommended that certain provisions of the Indian Penal Code, 1860 (Section 153-A and Chapter

IX(A)- “Offences Relating to Election”), may also be made applicable to student elections.

6.8. Grievances Redressal Mechanism:

6.8.1. There should be a Grievances Redressal Mechanism Cell with the Dean (Students’ Welfare) teacher in charge of student affairs as its Chairman. In addition, one senior faculty member, one senior administrative officer and two final year students- one boy and one girl (till the election results declared) can be nominated on the basis of merit and/ or participation in the co-curricular activities in the previous year. The Grievance Cell shall be mandated with the redressal of election related grievances, including, but not limited to breaches of the Code of Conduct of elections and complaints relating to election related expenditure. This Cell would be the regular unit of the institution.

6.8.2. In pursuit of its duties, the Grievance Cell may prosecute violators of any aspect of the Code of Conduct or the ruling of the Grievance Cell. The Grievance Cell shall serve as the Court of Original Jurisdiction. The institutional head shall have Appellate Jurisdiction over issue of law and fact in all cases or controversies arising out of the conduct of the elections in which the Grievance Cell has issue a final decision. Upon review, the institutional head may revoke or modify the sanctions imposed by the Grievance Cell.

GENERAL CODE OF CONDUCT FOR THE STUDENTS:

1. The Principal counts upon the cooperation of all students and their parents/ guardians in the matter of strict observance of the rules of academic discipline, so as to build up and keep alive an atmosphere conducive to real education.
2. Students are expected to come in proper College Uniform.
3. Admission to the College means an implicit agreement to abide by the rules of conduct and discipline framed by the College authority.
4. A sense of corporate life and respect for the teachers together with an unwavering devotion are expected from all students.
5. The College administration expects each student to:
 - (i) be well mannered and polite in his/her behaviour,
 - (ii) conduct himself/herself in a manner that evinces regard and concern for the welfare and rights of the other members of the College community.
6. Students should be respectful to their fellow students, teachers and members of the College staff.
7. Students should conduct themselves during all College functions, and extracurricular activities in a manner befitting the occasion.
8. Students should be helpful and polite to guests and visitors to the College. All guests and visitors should be assisted in whatever way possible.
9. Students should conduct themselves during examination in a manner that reflects the highest personal ethics and also regards for the rights of their fellow students.
10. Any breach of discipline causing disturbance in the examination halls and any use of unfair means during examinations will be severely punished.
11. Students must not enter the Class, Office, Staff Rooms or Principal's Chamber without prior permission from the Teachers/Principal.
12. Students must help the College authority to keep the College clean, and not deface the College buildings and property by spitting, slogan writing or pasting posters.
13. Students who require a certificate or any document from the College office must submit an application to the Head Assistant or the Academic Branch at least two working days before the date, on which they require the same.
14. Smoking and use of Tobacco and Tobacco products, Alcoholic drinks, use of Drugs in any forms are strictly prohibited in the college premises. Defaulters shall be seriously dealt with and appropriate action shall be taken including rustication from the college.
15. Students are advised to wear dresses reflecting all manners of decency and etiquette.

16. All bonafide students of the college must carry their college Identity Cards with them and will have to produce the same on demand by Faculty/ Principal/College Authority.
17. Every student is required to attend all lectures and practical classes without fail.
18. A minimum of 75% attendance is required to be eligible to appear University Examinations and for award of stipend.
19. Attendance in all internal tests, examinations and common functions in the college is compulsory and mandatory for all students.
20. STUDENTS ARE EXPECTED TO READ THE NOTICE BOARD EVERY DAY. IGNORANCE OF ANY NOTIFICATION WILL NOT BE ACCEPTED AS AN EXCUSE FOR NOT PERFORMING A REQUIRED ACTIVITY.
21. Misconduct or Misbehaviour of any kind towards a faculty member or an employee of the college will be viewed seriously and will be taken appropriate action against such students. Violence in any form is unacceptable in the College premises.
22. USE OF CELL PHONES/MOBILE PHONES IN THE COLLEGE PREMISES IS STRICTLY PROHIBITED.
23. As per the Hon'ble Supreme Court of India, RAGGING within or outside the College Campus is strictly prohibited and punishable as per Law.
24. All the students must participate in all college programmes (co-curricular and extra-curricular) undertaken by the college.
25. No Communal, divisive, separatist organizations or activity, formal or informal will be allowed inside the college campus.
26. The Students shall come to the College in the descent and proper prescribed DRESS CODE failing which disciplinary actions shall be taken against the defaulters.

INFORMATIONS ON FACULTY MEMBERS

Administration (Principal) : Dr. Yeshe Gyesen, M.A., Ph.D., SLET, NET

1. Department of English:
 - (a) Ms. Tenzin Yeegha, M.A., B.Ed., M.Phil.
Assistant Professor & Head
 - (b) Mr. Reammy Mega, M.A., B.Ed., CTET, SLET
Assistant Professor
2. Department of Economics
 - (a) Dr. (Mrs.) Sangey Tsomu, M.A., B.Ed., Ph.D., NET
Assistant Professor & Head
 - (b) Mr. Khomsum Wangdi, M.A., M.Phil., NET
Assistant Professor
3. Department of Geography
 - (a) Mrs. Sonam Chhoten, M.A., B.Ed., NET
Assistant Professor
 - (b) Miss Tsetan Wangmu, M.A., B.Ed., CTET, SLET, NET (JRF)
Assistant Professor
 - (c) Mr. Konchok Tsering, M.A., NET
Assistant Professor
4. Department of History
 - (a) Ms. Jumrik Yomcha, M.A., SLET
Assistant Professor & Head
 - (b) Mr. Rinchin Naksang, M.A., NET
Assistant Professor
5. Department of Hindi
 - (a) Dr. (Mrs.) Norbu Drema, M.A., B.Ed., M.Phil., Ph.D.
Assistant Professor & HoD
 - (b) Ms. Lham Chotten, M.A., B.Ed., NET
Assistant Professor
6. Department of Political Science
 - (a) Dr. Yeshe Gyesen, M.A., Ph.D., SLET, NET
Assistant Professor & Principal
 - (b) Ms. Dorjee Yangjom, M.A., M.Phil., SLET
Assistant Professor & Head

INFORMATION ON NON-TEACHING STAFF

1. Mr. Narang Tayu, B.A. (Economics), Lower Division Clerk
2. Mrs. Mode Lollen, M.A., DCA, DST (Computer Operator)

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